

## Education Services Arrangement Agreement

This Educational Service Arrangement (the “Agreement”) has been entered into on the date of ...../...../.....  
(the “Effective Date”) by and between:

(1) Bank Muscat’s Meethaq, a company registered in the Sultanate of Oman, Registration No: 1145738, with a registered address at P.O Box 112, Ruwi, Sultanate of Oman (hereinafter referred to as the “First Party” which expression shall mean and include its successors in interest and Assignees) of one part;

And

(2) ..... with its registered office at .....  
C.R. Number ....., with a registered address at P.O Box ....., PC ..... Sultanate of Oman  
(hereinafter referred to as the “Second Party” which expression shall mean and include its successors in interest and Assignees) of other part.

(The “First Party” and the “Second Party” are hereinafter referred to individually as a “Party” and collectively as “Parties”)

### RECITALS

**WHEREAS** the First Party has agreed to enter into this agreement to provide Islamic financial services to it’s customers in the Sultanate of Oman as per the terms and conditions of this Agreement.

The Second Party is one of the leading Educational Institution in the Sultanate of Oman, which is servicing the Omani Society with its valued educational services. The objective reflects the organization’s belief about the great importance of providing easy availability of services to its Customer and enhancing the national economy, education and spreading its benefits.

Both Parties desire to cooperate in this joint initiative to extend their outreach to Oman’s consumers working with each other’s strengths, assets and available resources to maximize channels.

**NOW THEREFORE**, the Parties hereby agree as follows:

### 1. DEFINITIONS AND INTERPRETATION

- 1.1 “Agreement” shall mean this agreement and any such amendments as may be made to it in writing by both Parties.
- 1.2 “Effective Date” shall mean the date on which both parties have signed this Agreement.
- 1.3 “Arrangement” shall mean ‘Educational Service Arrangements
- 1.4 “Customers” shall mean the First Party’s customers.
- 1.5 “Quotation” shall mean the document mentioning the details of the Educational Service to be availed.

### 2. INTERPRETATION

- 2.1 In this Agreement, unless the context otherwise requires:
  - a) References to recitals and schedules are to be construed as references to the recitals and schedules to this Agreement;
  - b) Words importing the singular include the plural and vice versa, words importing a gender include every gender;
  - c) Periods of time shall be construed as reference to the Gregorian calendar;
  - d) Any reference to a statutory provision shall include such provision and any regulations made in pursuance thereof as from time to time modified or re-enacted;
  - e) Headings are for convenience of reference only and shall not affect the interpretation of this Agreement.

### 3. TERM

- 3.1 This Agreement shall commence on the Effective Date and shall continue until either one of the Parties or both Parties by way of mutual agreement terminate this Agreement by giving 3 months (three months) notice of termination.
- 3.2 Upon termination the Parties hereby do agree that should there be any cause for claim and or dispute under the terms of this Agreement then such claims and or disputes shall be resolved in an amicable manner within three months of the date of termination.

### 4. THE FIRST PARTY

shall have the following responsibilities:

- a. Providing financial resource to the Customers to cover the cost of the educational services;
- b. Informing Customers about the availability of services at Second Party's business center/sales outlet;
- c. Timely issuance of required documents (As per Section 6.0) for confirmation and provision of services from Second Party's Business Center/sales outlet.

### 5. THE SECOND PARTY SHALL HAVE THE FOLLOWING RESPONSIBILITIES:

- a. Issuance of the Quotation in the name of the First Party (Meethaq Islamic Banking - Bank Muscat) with reference to the Customer;
- b. Providing services in accordance with the Quotation provided to the Customers.
- c. May provide spaces for marketing collateral including but not limited to Stands, Table Stands, Buntings etc. at warehouse/sales outlets;
- d. Refer consumers who seek guidance of the Second Party, who are seeking financial support for education related services
- e. Place the First Party's logo/Product Information on it official website and other marketing material in accordance to the branding style of the First Party. The Second Party should attain the First Party's approval on this marketing material prior to publishing it.
- f. This arrangement shall be applicable for all the outlets across the Sultanate of Oman.

### 6. TRANSACTION PROCESS

- a. The Customer shall finalize the educational course and other related information from the educational institution and shall request to prepare a Quotation in the name of Meethaq Islamic Banking - Bank Muscat.  
\* The Quotation shall mention all the relevant details as per the under mentioned requirements:
  - Complete details of Educational Course
  - Price of the final educational package (shall deemed to be the final package price with an expiry date)
- b. The Customer shall bring the Quotation to Meethaq Islamic banking branch.
- c. After internal approvals and processing, the personal banker shall email/deliver the LPO to the educational institution – Attached as Annexure A.
- d. After receipt of LPO\*, the Institution shall issue the confirmation of admission and invoice in the name of Bank Muscat – Meethaq Islamic Banking with reference to the Customer. The institution shall handover the final invoice and confirmation of admission to the Customer and shall keep a copy of the same for bank's record which shall be submitted later along with other documents.  
*\*LPO – Issuance and sending of LPO to the Second Party shall be deemed as confirmation of provision of services by the Second Party to First Party. Subsequently, the Second Party shall act as agent to the First Party to deliver/perform the services to the customer on behalf of the First Party.*
- e. Meethaq – Islamic Banking shall issue an **Education Approval Document** – (Attached as Annexure B) in favor of the Customer and the Institution shall issue the confirmation note to the customer in accordance to the education approval document.
- f. The education institution shall submit the customer's signed service invoice / educational document to Meethaq Islamic Banking.
- g. The customer shall submit Tuition Fees Payment Request (attached in Annexure C) at the beginning of each semester or according to the details of the study package mentioned in the quotation

**Additional Details:**

In accordance to LPO, the institution shall be deemed as an agent to Bank Muscat- Meethaq Islamic Banking to perform the services to the customer.

- a. After the completion of documentation process at Institutions’ premises, the following documents shall be submitted to Meethaq Branch (As mentioned in the EAD) for the Institution’ payment processing:
  - Invoice in the name of Bank Muscat – Meethaq Islamic Banking;
  - Service Invoice/ Educational Document signed by the customer and duly stamped by the Second Party
- b. Funds shall be remitted to the Institution account (within internally defined TAT of 3-4 Days) after receipt of the required documents.

Note:

- Institution may open an account with Bank Muscat -Meethaq Islamic Banking where the funds shall be remitted immediately after receipt of above mentioned documents;

- 7. The Parties hereto covenant that they are authorized and legally entitled to enter into this Agreement and execute the same to be sufficiently entitled to perform their respective parts hereunder.
- 8. The Parties shall perform their parts of the performance and obligations hereunder with due diligence and good faith.
- 9. The Parties shall maintain confidentiality of this Agreement and all the information, documents and data related to this Agreement and shall not disclose any such information to a third party or Parties otherwise than in normal course of business.
- 10. This Agreement and/or any rights, title or interest under it shall not be assigned to any third party without prior written consent of the other party.
- 11. The rights and benefits under this Agreement shall transfer to the permitted assigns of the respective Parties.
- 12. This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions of the parties, whether oral or written, and there are no warranties, representations or other agreements between the Parties in connection with the subject matter hereto except as specifically set forth herein. No supplement, modification, waiver or termination of this Agreement shall be binding unless executed in writing by the representatives or authorized signing officers of the Party or Parties to be bound thereby.

**13. FORCE MAJEURE**

13.1 Neither Party shall have any liability to the other Party under this Agreement if it is prevented from or delayed in performing its obligations under this Agreement, or from carrying on its business, by acts, events, omissions or accidents beyond its reasonable control, including, without limitation, strikes, lock-outs or other industrial disputes (whether involving the workforce of the Exchanges or any other Party), failure of a utility service or transport network, act of God, war, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of plant or machinery, fire, flood, storm or default of suppliers or sub-contractors, provided that the other Party is notified of such an event and its expected duration.

13.2 If a Force Majeure continues, the Parties affected shall mutually agree to terminate the Agreement if it appears that the situation will persist for more than thirty (30) days

**14. NOTICES**

Any notice or other communication under this Agreement shall be given in writing. Notices sent by telex or fax shall be deemed to be received on the business day following the day they are transmitted and if sent by post shall be deemed to be received three (3) business days after they are put in the post by airmail, postage prepaid and properly addressed to the addressee.

<p><b>To: “the Bank” or “the 1st party”</b></p> <p>Address: Bank Muscat – Meethaq Islamic Banking (Head Office)</p> <p>Tel: .....</p> <p>Facsimile: .....</p> <p>Attention: .....</p>	<p><b>To: “the Vendor” or “the 2nd party”</b></p> <p>Address: .....</p> <p>Tel: .....</p> <p>Facsimile: .....</p> <p>Attention: .....</p>
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**15. DISPUTE RESOLUTION**

Any disputes arising from this Agreement shall be settled and resolved amicably and in the event of failure of such amicable resolution, shall be referred to competent courts of the Sultanate of Oman.

**16. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the Sultanate of Oman, without conflicting with Shari'a principles, and the competent courts of the Sultanate of Oman shall have exclusive jurisdiction to hear and determine any suit, action or proceeding, and to settle any disputes which may arise out of or in connection with this Agreement.

**17. INDEMNITY CLAUSE**

Each party agrees to indemnify the other party for any losses incurred by either party as a direct result of the indemnifying party's negligence or breach of any of its obligations stated in this Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the date and place hereinbefore written.

Signed On Behalf of:

First Party Representative

Second Party Representative

.....

.....

Date: .....

Date: .....

**Annexure – A**

**Local Purchase Order for Educational Services**

To:

Date: / /

**L.P.O No:** .....

With reference to your offer (quotation) addressed to us on ....., we hereby confirm our acceptance to avail the services detailed below at the price of .....  
(RO ..... Only)

**Description of Services(s):**

As mentioned in the attached quotation

Kindly note that the amount of the price will be paid to you as per agreed payment terms by Manager Cheque/Credit your account with us against receipt of the following marked items:

- Invoice in the name of Bank Muscat – Meethaq Islamic Banking;
- Service Invoice/ Educational Approved Document signed by the customer and duly stamped by the Second Party
- Tuition Fees Payment Request

**For Meethaq Islamic Banking – Bank Muscat**

**Authorized Signature**

## Annexure – B

### Educational Approval Document

To,  
M/s ..... Date .....

Branch Name: .....

**Subject: Educational Approval Document**

Reference to the subject; please note the bank has no objection to deliver/perform the service as detailed below to Mr. /Ms. / Mrs. ....

As the below mentioned details are sub-leased to the above Customer according to the Meethaq Educational Finance Agreement signed between the bank and the above mentioned Customer.

Reference number :

Account Number :

**Description of Services(s):**

As mentioned in the attached quotation

Service Price : OMR .....

The disbursement of OMR ..... is subjected to submission of the following document(s):

- Invoice of all stages payment must be in the name of Bank Muscat – Meethaq Islamic Banking;
- Service Invoice/ Educational Document signed by the customer and duly stamped by the Second Party
- Tuition Fees Payment Request

**For Meethaq Islamic Banking – Bank Muscat**

**Authorized Signature**

**For Customer (Name):**

**Signature**

**For Education Institution**

**Authorized Signature**

## Annexure – C

### Tuition Fees Payment Request

#### For the use of Education Institution

Institution Name: .....

P.O.Box: ..... P.C: .....

Location ..... Sultanate of Oman

Dear Sirs,

We hereby certify that the student has completed the semester ( ) as per the education service plan provided by us.  
We request you to release the payment of next semester accordingly

Semester Number: .....

Payment Amount: .....

Signature and stamp: .....

#### For the use of the Customer

I approve release of the above payment I undertake to complete the next semester as per plan.

Customer Name: .....

Account No .....

Date: .....

Customer signature: .....

Bank verified and stamp: .....

